**TALL SHIP ASSOCIATION**

**BOARD OF DIRECTORS MEETING MINUTES**

**Meeting Date**: September 12, 2017

**Place**: Lake View Room – New Marina Pool Bldg.

**Present**: Frank Patterson, Rob Routman, Olimpia Borys and Barry Stuart (BOD)

Diane Lee and Geig Lee (FPM)

**Call to Order**: B. Stuart called the meeting to order.

**Approval of Minutes**: O. Borys made a motion to approve the minutes from August 8, 2017.

R. Routman seconded the motion and the motion carried.

**Board Member Change:** R. Routman made a motion to accept the resignation from G. Moser.

F. Patterson seconded this motion.

**Nomination of New Board Member:** R. Routman nominated Roger Heffelfinger to serve out

G. Moser’s term. F. Patterson seconded this motion and the motion carried. O. Borys will assume the Secretary Position and R. Heffelfinger will be Member at Large.

**Treasurer's Report**: R. Routman discussed the financial report at length. Currently, the cash on hand is $19,159.00. Reserve balance is $363,797.00 and Tall Ship has received 4 new owner fees of $1,500.00.

The Board requested the annual roof inspection to be taken out of the 2018 budget. G. Lee stated all downspouts have been cleared and the last gutter cleaning will be billed in September.

**Liens and Delinquencies**: Routman discussed delinquent accounts, liens, and foreclosures. As of August 31, 2017 the delinquency balance is $41,056.00. Two accounts are in foreclosure and three have liens.

**Tom Shirley’s Report:** Tom Shirley, from the Greenworld Company, presented his recommendations for landscaping. He suggested starting with the entrance ways and walking trails. Curb appeal from the road would be a priority. The Board asked for cost estimates for the proposed work to be submitted at the next Board meeting.

**Engineering & Property Managers Report:**

**Other Repair & Maintenance Issues:** G. Lee discussed the painting needs and issues with cleaning the etched glass. He suggest getting rid of the glass and installing a small metal ship sign. Lee will obtain a price and submit it to the Board.

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Lee stated $315.85 was spent to replace a dehumidifier in the Schooner building as well as extending a pipe.

**Column Repair**: G. Lee discussed the cost affiliated with repairing the column to our specifications. After discussion, F. Patterson made a motion to proceed with repairs and invoice the insurance company and copy owner. O. Borys seconded this motion.

**Existing Business:**

**Handbook Revision:** O. Borys will present the revisions at the October meeting.

**Beacon:** O. Borys stated all information is due by mid-October.

**New Business:**

**Cruz remodel request:** The Board discussed a remodel request for Unit 207. After a brief discussion the Board decided to insist on an architect or engineer signing off on the 2nd floor wall replacement and provide the sound deadening specifications to owners.

**Adjourn:** O. Borys made a motion to adjourn. F. Patterson seconded this motion and the meeting adjourned.

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